

Back to School Facility Summer Recap

Summer is wrapping up and school is about to start. Here are ten items to consider as you start your school year!

- Review your summer task list and plan for any unfinished items
- Communicate any carry over projects that may affect the use of certain facilities
- Establish a date for HVAC set points to start for the school year
- Prepare for campus overseeding
- Observe campus night time lighting
- Roll out preplanned facilities procedures
- Walk the campus to ensure trip hazards are identified and mitigated
- Distribute your janitorial services task list campus wide
- Ensure shipping/receiving routes are clearly communicated
- Start preparing a preliminary list of tasks for next summer

**DID
YOU
KNOW ?**

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